1. Analyze the attached resume for clarity, keyword optimization, and alignment with a Business Analyst role at a tech company like Qualcomm. Reformat it using the linked Canva template while preserving professional tone and structure. Tailor the language and sections to highlight strengths relevant to business process improvement, ERP systems, and data-driven decision-making. 2. use this template to modify, keep the profile picture

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**JANE DOE** **BUSINESS ANALYST**

**PROFILE**

A results-oriented Business Analyst with over 5 years of experience bridging the gap between business needs and technology solutions in fast-paced tech environments. Proven expertise in optimizing business processes, leading requirements definition for ERP system enhancements, and leveraging data-driven insights to inform strategic decisions. Seeking to apply analytical and problem-solving skills to drive efficiency and innovation at a company like Qualcomm.

**EXPERIENCE**

**Business Analyst** TechSolutions Inc., San Diego, CA

* 2020 - Present
* Led requirement elicitation workshops with cross-functional stakeholders, translating business needs into 200+ user stories and functional specifications for a major SAP S/4HANA migration project.
* Identified and implemented 15+ business process improvements, resulting in a 20% reduction in manual data entry and a 10% increase in operational efficiency.
* Developed and maintained Tableau dashboards to monitor key performance indicators (KPIs), providing actionable, data-driven insights to leadership that guided product roadmap decisions.
* Acted as a liaison between business units and the IT department, ensuring clear communication and alignment throughout the software development lifecycle (SDLC).

**Junior Business Analyst** Innovatech Corp., La Jolla, CA

* 2018 - 2020
* Supported senior analysts in gathering and documenting requirements for various software development projects using Agile methodologies.
* Conducted user acceptance testing (UAT) and created training materials to facilitate the adoption of new system features.
* Performed ad-hoc data analysis using SQL to investigate operational issues and support business cases for process changes.
* Assisted in the analysis of data from an Oracle ERP system to identify inventory management discrepancies, contributing to a 5% reduction in carrying costs.

**EDUCATION**

**B.S. in Business Administration** University of California, San Diego Concentration in Information Systems

**SKILLS**

* Business Process Modeling
* Requirement Gathering
* Agile & Scrum Methodologies
* Data Analysis & Visualization
* SQL, Python (Pandas)
* Tableau, Power BI
* ERP Systems (SAP, Oracle)
* JIRA, Confluence
* Stakeholder Management

**CONTACT**

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* **LinkedIn:** [linkedin.com/in/janedoeba](https://www.google.com/url?sa=E&source=gmail&q=https://linkedin.com/in/janedoeba)
* **Location:** San Diego, CA

**LANGUAGES**

* English (Native)
* Mandarin (Conversational)